

CFC Western Conference 2018 KIDS WATCH SCHEDULE & GUIDELINES

Date of Conference – July 27-29, Friday, Saturday & Sunday

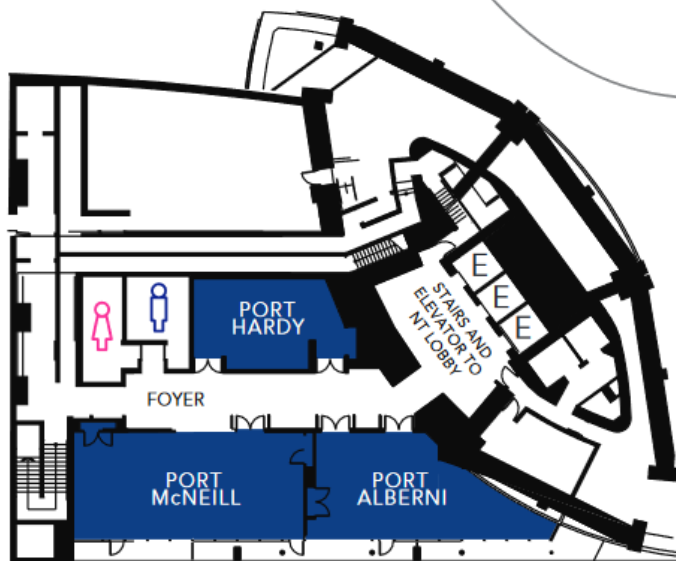
Venue – Sheraton Wall Centre Hotel, 1088 Burrard St. (downtown Vancouver)

4th Floor – PORT McNEILL, PORT ALBERNI Function Rooms

Kids Watch Area:

- PORT McNEILL & PORT ALBERNI Function Rooms, right beside one another, are available to us on the 4th Floor. Kindly check signs and announcements on the AVP screen, or ask security and ushers from the Conference for directions
- Please register in the Conference first, then proceed to the Kids watch area to register your children
- Take the 3 elevators from the Conference Area or Hotel Lobby for direct access to the 4th Floor Kids Watch Area. Side stairs are also accessible, but is there more for emergencies
- Function Rooms:
 - PORT McNEILL – Ages 7 & Above
 - PORT ALBERNI – Ages 6 & Below

FOURTH FLOOR



Guidelines:

1. All parents with registered kid/s for the Kids Watch are required to attend the Parent's Orientation at 4:00pm on Friday July 27. Emergency procedures and the Kids Watch Program will be provided during this time.

2. Kids Watch will not accept “walk-ins” – those without the kid’s prior registration for the CFC Conference
3. Wristbands will be provided upon registration. Wristband must be worn by the parent and the kid/s during the entire conference. **Wristband is REQUIRED and MANDATORY in claiming the KIDS**
4. Kids with Allergies will be provided **red** wristbands. Please indicate your child’s allergies via email prior to CFC Con if you have not already done so when filling up the Kid’s Watch Form.
5. Meals will be provided on Saturday, lunch and dinner, and Sunday to-go-pack snack bag. Snacks will be provided during the 3 days of the Conference. Breakfast on Saturday and Sunday will not be provided.
6. **Please Label your Children’s bag and belongings** boldly and clearly so that the Facilitators and your kids can find them immediately. For toddlers who bottle feed or have baby food, please label all items clearly, and indicate to the Kids Watch Team specific instructions regarding this.
7. Kids Watch will not administer medication to your kid/s. The parent of the child is the one who can administer the medication
8. Kids with Special Needs cannot be supervised at Kids Watch
9. Wear comfortable shoes and clothes (pants and shirt. No skirts please). Extra clothes
10. **Please bring sleeping mat/blanket/pillow** (for nap time & movie time) in a bag properly labeled with the name of the child
11. Toys are allowed (dolls, stuffed toys, board games, blocks etc.) but please orient your kids on proper conduct on borrowing and returning other kid’s toys
12. Strictly NO electronic gadget. No coloring books, crayons, felt pens, pencils, glue, slime or anything of the like to avoid property damage
13. Parents will be called at once if the child has become unruly or inconsolable or needs to go to the toilet (kids 5 years old and below)

Schedule:

Friday, July 27

4 - 4:40 PM: Parents Orientation, registration for Kids Watch and distribution of wristbands

- Please keep the wristbands on throughout the duration of the Conference, and they are mandatory in claiming your kid/s

4:45 PM – Kids Watch Starts: Parents may leave their Kids at the Kids Watch Area

- Families may also opt to have their kids attend the Holy Rosary & Mass then drop them off at Kids watch. Please note that small children will have to sit on the laps of their parents and bigger children will have to sit at the very back of the Conference Hall, since the seating has been pre-determined already
- Snacks are provided in the evening, but not dinner. Please make sure that your Children have eaten dinner already
- Food and snacks from outside are not allowed in the Kids Watch Area, with the exception of toddlers who bottle feed and have baby food

8:30 PM: Kids Watch Ends - Pick-up Kids from Kids Watch right after the program

Saturday, July 28

7:10 – 8:45 AM: Holy Rosary & Holy Mass: All Kids will attend this with their Families

- Kids will attend the Holy Rosary & Mass with their family in the CFC Conference Hall, then be dropped off at Kids watch. Please note that small children will have to sit on the laps of their parents and bigger children will have to sit at the back of the Conference Hall since the seating has been pre-determined already

8:45 AM: Kids Watch Starts: Drop of Kids to Kids Watch Area

- Please ensure that you sign-in your Kids in the reception area of the room they belong to
- Parents, please be mindful of calls to your cellphone or announcements flashed on the AVP screen if in case you are needed by your child in the Kids Area or if there is an emergency

8:45 PM: Kids Watch Ends: Pick up Kids from Kids Watch Area

Sunday, July 29

7:30 – 9:10 AM: Holy Rosary & Holy Mass: All Kids will attend this with their Families

- Kids will attend the Holy Rosary & Mass with their family in the CFC Conference Hall, then be dropped off at Kids watch. Please note that small children will have to sit on the laps of their parents and bigger children will have to sit at the back of the Conference Hall since the seating has been pre-determined already

9:10 AM: Kids Watch Starts: Drop of Kids to Kids Watch Area

- Please ensure that you sign-in your Kids in the reception area of the room they belong to
- Parents, please be mindful of calls to your cellphone or announcements flashed on the AVP screen if in case you are needed by your child in the Kids Area

12:00 PM: Kids Watch Ends: Pick up Kids from Kids Watch Area right after the program ends